



**UNITED NATIONS
UNIVERSITY
UNU-WIDER**

WIDER Development Conference

Responding to crises

23-24 September 2016, Helsinki, Finland

Information note for participants

Conference programme and presentations

The conference programme will be posted on the conference website in due course. All conference presentations, will also be posted on the website closer to the conference. There will be no paper copies available at the conference.

Presentations should be sent by email to presentation@wider.unu.edu in advance by Monday, 19 September 2016. Please name your presentation in the following form: Lastname_firstname.ppt or Lastname_firstname.pdf.

International travel and support

In order to take full advantage of the conference programme it is recommended that you arrive in Helsinki latest by the evening of Thursday 22 September, and plan to depart either on Saturday 24 September late evening, or Sunday 25 September, depending on flight availability. Participants authorized to receive UNU-WIDER travel support will be provided with a roundtrip economy air ticket to Helsinki in accordance with United Nations University travel guidelines. No air tickets should be purchased by the travellers themselves unless prior written authorization has been received from UNU-WIDER.

Please note that there is no conference fee.

Visas

Please check promptly with the Finnish Consulate/Embassy in your area whether you need a visa to enter the Schengen area which Finland is part of; if you need a supporting letter from UNU-WIDER please let us know quickly. Should you have difficulty obtaining a visa let us know immediately. Note: it is the traveller's responsibility to obtain all the necessary visas, including transit visas.

Insurance

If you do not have an individual consultancy contract with UNU-WIDER, please arrange your own insurance coverage for the Schengen area.

Disclaimer: The United Nations University disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of, or damage to, personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure, prior to departure, international medical insurance for the period of participation in the meeting.

Hotel accommodation

UNU-WIDER will make needed hotel reservations for participants for a standard single room. All room reservations include breakfast and wireless internet.

Transportation from the airport to the city centre

Helsinki Airport, located in Vantaa, is approximately 20 km from the centre of Helsinki and the conference venue.

From the airport you can use any of the following alternatives to get to the city centre:

- **Ring Rail Line** train to the main railway station (ticket price €5)
- Bus number 615 to the main railway station (ticket price €5)
- Finnair City Bus to the main railway station (ticket price €6.30)

From the city centre you can reach the Marina Congress Center and UNU-WIDER easily with tram number 4 or 5 or you can take a taxi (approx. price €15)

The following options can be used to arrive directly at your hotel from the airport:

- Taxi from the airport to the hotel (approx. price €45)
- **Shared airport taxi** to the hotel (approx. price €29/person)

Venue and registration

The conference will take place at the Marina Congress Center, located at Katajanokanlaituri 6, Helsinki.

During conference days, registration takes place at the registration desk on the first floor of the Marina Congress Center. Upon registration, participants will be given a name badge which must be worn for security reasons throughout the conference during the sessions and meal times.

Meals

All conference participants will be provided with lunches and coffee/tea on both days of the conference, and dinner on the evening of Friday, 23 September.

Lunches will be held on the 2nd floor of the Marina Congress Center. The dinner venue will be confirmed closer to the event.

Weather

September is early autumn in Finland and the weather in Helsinki around the time of the conference can be changeable, with cool temperatures around 10-15°C and a possibility of rain.

UNU-WIDER conference contact

For any further questions please do not hesitate to get in touch with:

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